

Guideposts Kindergarten (Kin Sang Branch)
Information on Admission to K1 Classes in the 2024/25 School Year

The application for admission in 2024-2025 will be processed from 1st September 2023. Children who born from 1st January 2021 to 31st December 2021 can apply the K1 classes that will be admitted in September 2024-2025. The details are listed below:

	Date	Education Bureau	Guideposts Kindergarten
2023	September	<p>Parents apply to the EDB for the “2024/25 RC” from September to November 2023⁽¹⁾.</p> <p>Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC / AP to parents by post.</p>	<p><u>Distribution and collection period</u> ⁽²⁾ Date: From 1st September, 2023 to 23rd September, 2023</p> <p>Time :</p> <p><u>Mondays to Fridays:</u> 9:00 a.m. to 11:30 a.m. 2:00 p.m. to 4:15p.m.</p> <p><u>Saturdays:</u> 9:00 a.m. to 12:00 noon</p>
	October to November		<p><u>Submit the application form before 25th September, 2023</u></p> <p>(Late application will have other arrangements.)</p> <p><u>Admission Seminar</u>^{(3) (4)} Date: 7th October, 2023</p> <p><u>Interview Days</u>^{(4) (5)} Date: 4th or 5th November, 2023 (The result of interview will be informed by post.)</p>
2024	January	The K1 vacancy information released by the EDB website from January 2024.	<p><u>Registration Days</u> Date: From 4th to 6th January, 2024</p> <p>Parents should submit the certificate of the RC / AP ⁽⁶⁾ to the kindergarten and paying the registration fee⁽⁷⁾.</p>

Remarks:

(1) Children who apply the admission to the K1 class of the kindergarten in 2024-25 must have the “2024/25 Registration Certificate for Kindergarten Admission”/(hereafter referred as “2024/25 RC”) to EDB from September to November 2023. The RC / AP as the certified documents for the kindergarten K1 registration reservation. For enquiries, please visit the website of Kindergarten Education Scheme: (http://www.edb.gov.hk/k1-admission_e)

(2) Process

- A. Download from school website (http://www.guideposts.edu.hk/KinSangSchool_en) or obtain from school in person.
- B. Return method: Submit the application form in person / by post [attach with the documents required (include a copy of applicant’s birth certificate and 3 stamped self-addressed envelopes (stamp value HK\$2.2 each. Size of envelopes approximately 4”x 9”)]
- C. If the application form is returned by post, full stamps must be affixed to avoid postal errors affecting the admission application.
- D. The K1 admission seminar will inform parents before 4th October, 2023 by post. If can’t received the letter, please call the school office 2460 7778 for enquiry.
- E. Application fee: HK\$40. The application fee is non-returnable.
- F. Kindergarten do not limit the number of forms to be distributed and submitted.

(3) Arrangement of the Admission Seminar

Parent need to attend the admission seminar on time with the notice.

(4) Interview Arrangements

- A. The parent of applicant attends our admission seminar, kindergarten will arrange interview for all admission applicants.
- B. Interview schedule will be arranged by our school accordingly; the interview schedule cannot be changed once given.
- C. Interview using Cantonese. Group and/or individual interviews will be arranged.
- D. Only one parent should accompany his/her child for the interview.
- E. Schools provide translation service for necessary. Also allow parent and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.
(For any enquiries, please contact at 2460 7778 or email to kinsang3@guideposts.edu.hk)

(5) Admission Criteria

- A. Interview performance
- B. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration.
- C. If applying for the whole day class, the priority condition will be given to the family who provide the required information (please note that due the whole day class limitations, not all applicants who meet the priority conditions will be success.).
- D. The parent of applicant teaching or working full time in the kindergarten will be given due priority

consideration.

(6) Successful applicants /Applicants on the waiting list:

The result of the interview will inform parents before 18th November, 2023 by post. Parents are required to register at the kindergarten within the specified time. Also reminded that if parents cannot submit the RC / AP during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.

(7) The registration fee for 2024/25 K1 place is HK\$970 (half day class) / HK\$1570 (whole day class). Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the RC / AP but the registration fee will not be refunded. The kindergarten will no longer keep the school place for the child.

****Other informations: Profile of Kindergartens and Kindergarten-cum-Child Care Centres (Guideposts Kindergarten (Kin Sang Branch))**

Class Information

Mei Foo	Morning and Afternoon session(K1-K3) Whole-day session (K2-K3)	Tel: 2743 2800
Siu On Branch	Morning and Afternoon session(K1-K3)	Tel: 2451 6080
Kin Sang Branch	Morning and Afternoon session(K1-K3) Whole-day session (K1-K3)	Tel: 2460 7778
Tin Shui Branch	Morning and Afternoon session(K1-K3) Whole-day session(K1-K3)	Tel: 2447 777
Nam Cheong Branch	Morning and Afternoon session(K1-K3) Whole-day session(K1-K3)	Tel: 2681 1208