

**Guideposts Kindergarten (Nam Cheong Branch)**  
**Information on Admission to K1 Classes in the 2024/25 School Year**

The application for admission in 2024-2025 will be processed from 1<sup>st</sup> September 2023. Children who born from 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021 can apply the K1 classes that will be admitted in September 2024-2025. The details are listed below:

	<b>Date</b>	<b>Education Bureau</b>	<b>Guideposts Kindergarten</b>
2023	September	<p><b>Parents apply to the EDB for the “2024/25 RC” from September to November 2023<sup>(1)</sup>.</b></p> <p>Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC / AP to parents by post.</p>	<p><b><u>Distribution and collection period</u></b> <sup>(2)</sup></p> <p>Date: From 1<sup>st</sup> September, 2023 to 23<sup>rd</sup> September, 2023</p> <p>Time :</p> <p><u>Mondays to Fridays:</u>            9:00 a.m. to 11:30 a.m.            2:00 p.m. to 4:15p.m.</p> <p><u>Saturdays:</u>            9:00 a.m. to 12:00 noon</p>
	October to November		<p><b><u>Submit the application form before 25<sup>th</sup> September, 2023</u></b></p> <p>(Late application will have other arrangements.)</p> <p><b><u>Admission Seminar</u></b><sup>(3) (4)</sup>            Date: 7<sup>th</sup> October, 2023</p> <p><b><u>Interview Days</u></b><sup>(4) (5)</sup>            Date: 4<sup>th</sup> or 5<sup>th</sup> November, 2023            (The result of interview will be informed by post.)</p>
2024	January	The K1 vacancy information released by the EDB website from January 2024.	<p><b><u>Centralised Registration Dates</u></b>            Date: From 4<sup>th</sup> to 6<sup>th</sup> January 2024</p> <p>Parents should submit <b>the certificate of the RC / AP</b> <sup>(6)</sup> <b>to the kindergarten and paying the registration fee</b><sup>(7)</sup>.</p>

Remarks:

(1) Children who apply the admission to the K1 class of the kindergarten in 2024-25 must have the “2024/25 Registration Certificate for Kindergarten Admission”/ (hereafter referred as “RC”) to EDB from September to November 2023. The RC / AP as the certified documents for the kindergarten K1 registration reservation. For enquiries, please visit the website of the Kindergarten (KG) Education Scheme: ([http://www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e))

(2) Process

- A. Download from school website ([http://www.guideposts.edu.hk/NamCheongSchool\\_en/index.php](http://www.guideposts.edu.hk/NamCheongSchool_en/index.php)) or obtain from school in person.
- B. Return method: Submit the application form in person / by post [attach with the documents required (include a copy of applicant's birth certificate and 3 stamped self-addressed envelopes with the applicant's name and address (stamp value HK\$2.2 each. Size of envelopes approximately 4"x 9")
- C. If the application form is returned by post, full stamps must be affixed to avoid postal errors affecting the admission application.
- D. The K1 admission seminar will inform parents before 4<sup>th</sup> October, 2023 by post. If can't received the letter, please call the school office 2681 1208 for enquiry.
- E. Application fee: HK\$40. The application fee is non-returnable.
- F. Kindergarten do not limit the number of forms to be distributed and submitted.

(3) Arrangement of the Admission Seminar

Parent need to attend the admission seminar on time with the notice.

(4) Interview Arrangements

- A. The parent of applicants attends our admission seminar, kindergarten will arrange interview for all admission applicants.
- B. Interview schedule will be arranged by our school accordingly, the interview schedule cannot be changed once given.
- C. Interview using Cantonese. Group and/or individual interviews will be arranged.
- D. Only one parent should accompany his/her child for the interview.
- E. When interviewing NCS children, interpretation and/or translation service for applicants will be provided where necessary; or parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication.

(For any enquiries, please contact at 2681 1208 or email to [namcheong5@guideposts.edu.hk](mailto:namcheong5@guideposts.edu.hk))

(5) Admission Criteria

- A. Interview performance
- B. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration
- C. If applying for the whole day class, the priority condition will be given to the family who provide the required information (please note that due the whole day class limitations, not all applicants who meet the priority conditions will be success.).
- D. The parent of applicant teaching or working full time in the kindergarten will be given due priority consideration

(6) Successful applicants /Applicants on the waiting list:

The result of the interview will inform parents before 18<sup>th</sup> November, 2023 by post. Parents are required to register at the kindergarten within the specified time. Also reminded that if parents cannot submit the RC / AP and the registration fee during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.

(7) The registration fee for 2024/25 K1 place is HK\$970 (half day class)/ HK\$1570 (whole day class). Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the RC / AP but the registration fee will not be refunded. The kindergarten will no longer keep the school place for the child.

\*\*Other informations: [Profile of Kindergartens and Kindergarten-cum-Child Care Centres \(Guideposts Kindergarten \(Nam Cheong Branch\)\)](#)

Class Information

Mei Foo	Morning and Afternoon session (K1-K3) Whole-day session (K2-K3)	Tel: 2743 2800
Siu On Branch	Morning and Afternoon session (K1-K3)	Tel: 2451 6080
Kin Sang Branch	Morning and Afternoon session (K1-K3) Whole-day session (K1-K3)	Tel: 2460 7778
Tin Shui Branch	Morning and Afternoon session (K1-K3) Whole-day session (K1-K3)	Tel: 2447 777
Nam Cheong Branch	Morning and Afternoon session (K1-K3) Whole-day session (K1-K3)	Tel: 2681 1208